

# Academy Casual Driver

**Accountable to:** Head of Education & Player Care, Academy Operations & Facilities Manager

**Location:** AFC Bournemouth Academy, Duck Lane, Bournemouth BH11 9JJ and all related training/game sites

**Closing Date:** 15<sup>th</sup> July 2019

**Salary:** Based on Hours Worked

Interviews will take place week commencing Monday 8<sup>th</sup> July 2019

## Main Job Role:

The role requires the person to transport Academy Players & Scholars on a day-to-day basis. These routes are usually from Vitality Stadium to Canford Park Arena, daily. Then from Vitality Stadium to alternating venues of other professional clubs on either a Saturday or Sunday.

## Working Hours

- Monday – Friday – Flexible, in line with the transport timetable.
- Saturday/Sunday – Flexible, in line with the games programme.

## Key Responsibilities & Duties:

It is vital that the role of Academy Mini Bus Driver includes a number of key areas and stipulations. These are set out below:

- Provide transport for Academy Scholars & Schoolboys daily from various locations from around the local area and specific venues in a safe and lawful manner, fully compliant with the Highway Code and other regulations applying to passenger and minibus transport.
- Provide the main transport link between the Vitality Stadium and Canford training grounds for our Under 17 & Under 18 Scholars.
- Daily & weekly vehicle checks to be undertaken prior to any journey. Any faults are to be reported in the first instance to the Academy Operations & Facilities Manager.
- To be available to transport Academy Scholars to other venues as and when needed.
- Be available to collect and return U13-U16 players attending Day Release to and from the Rail Station to the main LeAF Academy and training venues.
- Work closely with the Admin Support & Welfare Officer and Head of Education & Player Care with regard to any changes in weekly schedules.
- Ensure the mini buses are cleaned by scholars and schoolboys after each journey.
- Ensure the relationship with children and vulnerable adults is appropriate and language, behaviour and demeanour is suitable. The Club will expect you to undertake training to ensure an understanding of best practice in relation to Children and/or vulnerable adults.

The transport requirements are based on the requirements that the schedule dictates, which can alter week-by-week based on the Academies requirements.

## Qualifications & Experience:

- UK Valid Driving Licence (required) – incl. D1 Licence.
- Experience in driving 17-seater minibuses.
- Experienced Driving Sports teams (desirable)

## Person Specification:

- Availability for flexible working hours
- Adaptable to work to the demands of the job and needs of the players

To apply for Academy Casual Driver, at AFC Bournemouth Academy, send a CV to [academyjobs@afcb.co.uk](mailto:academyjobs@afcb.co.uk).

The deadline for all applications is Monday 15<sup>th</sup> July 2019. Successful applicants will be invited to interview week commencing Monday 8<sup>th</sup> July 2019.

AFC Bournemouth is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share the same commitment. Applicants to this post will be required to complete an Enhanced Disclosure & Barring Service with Children's Barring List Check. AFC Bournemouth values the diversity of its workforce and welcomes applications from all sectors of the community (Equality Act 2010).