

AFC Bournemouth Community Sports Trust

Job Description: Community Coach (Inclusion)



AFC Bournemouth Community Sports Trust are the Charitable arm of AFC Bournemouth, delivering a wide range of programmes across four key themes: Participation, Inclusion, Education and Health. To find out more about our work visit: [@AFCBCommunity](https://www.afcb.co.uk/community-sports-trust/) or <https://www.afcb.co.uk/community-sports-trust/>.

This role represents a great opportunity to be involved in frontline delivery of the Community Trust's exciting programmes – primarily within Inclusion and Disability.

Job Description – Community Coach (Inclusion)

- Contract:** Full Time: 37 hours per week including evening and weekend work
- Hours:** Proposed hours of work to include:
Monday, Wednesday, Thursday, Friday (evenings)
Saturday, Sunday (morning and afternoon)
- Purpose:** To be responsible for the delivery of high quality sessions (primarily football) to participants within our Inclusion programmes.
This role will report to the Inclusion Lead
- Remuneration:** £16k - 18k based on experience and to be discussed at interview

Duties/Responsibilities

- Plan and deliver high quality sessions to target groups; including but not limited to, PL Kicks, Inclusion and Disability programmes
- To take specific responsibility for work with grassroots football in increasing understanding and awareness of key issues and barriers i.e. for women's and girls, disability and other under-represented groups to meet potential for growth
- Contribute to raising the profile and the perception of the Community Sports Trust in leading and developing local opportunities across football and social development
- Ensure that participants have a positive experience within Trust activities
- Identify, manage and develop relationships with key partners to meet the objectives and targets.
- To undertake any other duties as advised by Line Manager or Senior Management



Application

To apply for this exciting role. Please view the person specification below and email your CV and a covering letter to Andrew Battison (Senior Manager) via Andrew.battison@afcb.co.uk

Closing date for applications - Wednesday 27th July 2022 (5pm)

Interview date – TBC, likely to take place w/c 8th August

For an informal discussion or questions please contact Matt Underwood (Inclusion Lead) via Matthew.underwood@afcb.co.uk 07393 462165.

Person Specification – Community Coach (Inclusion)

Requirements	Essential	Desirable
Experience of coaching within football		
Demonstrate experience of working with targeted groups		
Ability to work collaborate effectively with partner organisations		
Experience of developing sport/youth programmes		
A passion for the Community and making a difference		
Strong communication and organisational skills		
Level 2 Certificate in Coaching Football		
Up to date coaching qualifications and relevant CPD		
Proficient IT skills		
Ability to work to deadlines and complete written reports		
Hold a current full driving licence and access to a vehicle		
Willing to participate in and undertake CPD training as necessary		
An ability to work co-operatively in a coaching team		
Ability to work under own initiative		
A courteous, positive and 'can do' problem solving approach		
Be able to work flexible hours (including evenings and weekends)		
A positive attitude towards professional development and their own learning		
Promote the AFC Bournemouth Community Trust brand and ethos in a strong and positive manner		

AFC Bournemouth Community Sports Trust values the diversity of its workforce and welcomes applications for all sectors of the community (Equality Act 2010).

AFC Bournemouth Community Sports Trust expects all staff to work effectively as part of a team or teams, delivering high quality support to staff, participants and customers. As a minimum this requires dealing with people politely and tactfully, communicating with colleagues, participants and customers both formally and informally, offering guidance and information in accordance with AFC Bournemouth Community Sports Trust guidelines, policies and procedures when requested and contributing to the maintenance of the AFC Bournemouth's environment. In order to do this, staff are expected to make themselves aware of the relevant policies and procedures. All staff are required to maintain confidentiality as required.

Considerable importance is attached to the public relations aspect of all work undertaken by AFC Bournemouth Community Sports Trust staff. It is a prime objective therefore that staff will at all times project to the public the image of AFC Bournemouth as keen to assist wherever possible, and positively promote the work that is carried out across its various services.

AFC Bournemouth Community Sports Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share the same commitment. As this role involves direct access to young persons under the age of eighteen, within the context of the job or any subsequently related activities or responsibilities, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Check to ensure their suitability for the role. All positions with AFC Bournemouth Community Sports Trust are offered only on successful completion of an enhanced DBS check.